



COMMITTEE CHAIR-CLERK REMINDERS

1. Clerk to read caption of bill or resolution
2. Chair asks Author to make opening statement (3 min no yielded time)
3. Question and Answer period (No more than 7 mins total)
 - Delegates should ask to “question the bill author.”
 - Each delegate gets 1 minute. If a delegate wants to question again, ask if anyone who has not questioned “objects to his/her questioning again.”
 - Pro/con slips are due by the end of this period.
4. Proponent/Opponent debate period (Proponent and Opponent slips will be shuffled at the beginning): 3 Pro speakers for 90 seconds each, 3 Con speakers for 90 seconds each. (No yielded time)
 - ONE question per delegate allowed
 - Amendment slips are due by the end of this period
 - If a motion for previous question occurs, at least ONE Con speaker must have been/be heard before the author’s closing summation can begin.
5. Amendment period: (2 Amendment slips only and they will be shuffled in the beginning) ask clerk to “read the amendment”
 - Amendment author: 60 seconds opening. ONE question per delegate allowed.
 - Bill author: 60 seconds opinion. ONE question per delegate allowed.
 - Opponent: 60 seconds. Only ask for if bill author was FOR the amend. ONE question per delegate allowed.
 - Amendment author: 1 minute closing. No questions allowed.
 - Call for vote on amendment
6. Author’s closing summation: 1.5 minutes.
 - Absolutely no questions.
7. Motion for favorable recommendation for House or Senate action (as amended?) **(no more than 15 secs)**
8. Vote-Call to vote on motion (no more than 10 secs)