



TEXAS YOUTH AND GOVERNMENT

YMCA TEXAS YOUTH AND GOVERNMENT (YG)

2020-21 Individual Registration Instructions for Students

Please read instructions all the way through before registering.

New Students

1. Paste the registration link (<https://www.tfaforms.com/4814175>) into your browser.
2. Answer all questions on the first page. Read and agree to the Code of Conduct and enter parent/guardian contact info on the second page, then submit the form.
3. If you entered a parent/guardian email, please ask your parent(s)/guardian(s) to check email and add electronic signature(s) to your registration form. They will receive emails at the addresses you entered when filling out parent/guardian contact info, and these emails will contain a link to your form that they can use to access the signature page. **It is crucial that the State Office obtains parent/guardian electronic signature and authorization.** Please emphasize to your parent/guardian that after they initially submit their portion of the form, they must review the information and add their electronic signature to complete registration. They must then check their email another time to click on a verification link that will finalize their signed response. **The three-part email system for parents/guardians is explained in detail below.**
4. If your parent/guardian does not have email, visit <https://ymcatexasyg.org/registration/participant/> to access a print copy of the registration form. Complete the information (the same information you submitted electronically) and ask your parent/guardian to sign. Return the hard copy to your advisor.

Returning Students (previously participated in Texas YG)

1. On or around September 9, check for an email from the State Office containing your unique ID number and registration link.
2. Paste the registration link into your browser. The format for the link is as follows:
<https://www.tfaforms.com/4814175?clid=YOUR UNIQUE ID NUMBER>
 - a. *Example:* If your unique ID number were 0033600000UQLJ9AAP, you would have the link <https://www.tfaforms.com/4814175?clid=0033600000UQLJ9AAP>
3. Using your unique ID number will save you time by prefilling many of your answers on the form. Review answers to all questions on the first page. Revise as needed, and ensure all questions are answered. Read and agree to the Code of Conduct and review parent/guardian contact info on the second page, then submit the form.
4. If you entered a parent/guardian email, please ask your parent(s)/guardian(s) to check email and add electronic signature(s) to your registration form. They will receive emails at the addresses you entered when filling out parent/guardian contact info, and these emails will contain a link to your form that they can use to access the signature page. **It is crucial that the State Office obtains parent/guardian electronic signature and authorization.** Please emphasize to your parent/guardian that after they initially submit their portion of the form, they must review the information and add their electronic signature to complete registration. They must then check their email another time to click on a verification link that will finalize their signed response. **The three-part email system for parents/guardians is explained in detail below.**
5. If your parent/guardian does not have email, visit <https://ymcatexasyg.org/registration/participant/> to access a print copy of the registration form. Complete the information (the same information you submitted electronically) and ask your parent/guardian to sign. Return the hard copy to your advisor.